Treatment program cleaning: what we clean

Bring this sheet on a quiet walk of the program and tick each line.

Program _____ **Address** _____

Walked by _____ **Date** _____

Resident bedrooms

- [ ] Shelves and door frames dusted
- [ ] Bed frames, nightstands and baseboards
- [ ] Sills, switches and handles wiped
- [ ] Floor cleaned last
- [ ] Residents' belongings left exactly in place

Showers and bathrooms

- [ ] Tile, glass and fixtures scrubbed
- [ ] Grab bars and drains
- [ ] EPA-registered disinfectant on touch surfaces, wet for its label time
- [ ] Soap, paper towels and toilet paper replenished

Group, therapy and activity rooms

- [ ] Seats set back to your layout
- [ ] Tables and boards wiped
- [ ] Tissue restocked
- [ ] Carpet vacuumed
- [ ] Family visiting, art and quiet rooms on the same routine
- [ ] Rooms entered only once sessions end

Dining rooms and kitchenettes

- [ ] Tables and chairs after the evening meal
- [ ] Counters and sinks
- [ ] Appliance handles
- [ ] Floor mopped beneath every table

Intake, offices and lobby

- [ ] Intake counters
- [ ] Staff office desks and phones
- [ ] Door hardware and visitor seating
- [ ] Waste and recycling removed
- [ ] Records, sign-in sheets, screens and mail left untouched

Room resets you book

- [ ] Walls, vents and light fixtures, worked from the ceiling down
- [ ] Furniture and mattress covers
- [ ] Floors finished last
- [ ] Products and room order per your protocol

Notes